

A meeting of the **CABINET** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 28 SEPTEMBER 2006** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

  
**Contact  
(01480)**

**1. MINUTES (Pages 1 - 6)**

To approve as a correct record the Minutes of the meeting held on 7<sup>th</sup> September 2006

**Mrs H Taylor  
388008**

**2. MEMBERS' INTERESTS**

To receive Members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see notes 1 and 2 below.

**3. NEIGHBOURHOOD MANAGEMENT (Pages 7 - 12)**

To consider a report by the Community Initiatives Manager on the development of neighbourhood management initiatives within the District.

**D Smith  
388377**

**4. AUTOMATED FORMS PROCESSING IN HOUSING BENEFITS - SUPPLEMENTARY CAPITAL ESTIMATE (Pages 13 - 14)**

To consider a report by the Head of Revenue Services regarding progress of the automated forms processing project

**Mrs J Barber  
388105**

**5. HOUSING AND COUNCIL TAX BENEFITS - INCREASE IN STAFF (Pages 15 - 18)**

To consider a report by the Head of Revenue Services regarding the increase in complex benefits assessments, the loss of benefit subsidy and the implications for the Benefits section.

**Mrs J Barber  
388105**

**6. MEDIUM TERM PLAN - REQUESTS FOR RELEASE OF FUNDS (Pages 19 - 22)**

By way of a report by the Head of Financial Services to consider the release of funds for Medium Term Plan schemes referred to.

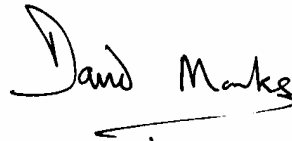
**T Day  
388111**

- 7. TREASURY MANAGEMENT INVESTMENT PERFORMANCE**  
(Pages 23 - 26)
- To consider a report by the Head of Financial Services on the performance of the Investment Fund, April to June 2006. **S Couper  
388103**
- 8. CONCESSIONARY FARES** (Pages 27 - 32)
- To consider a report by the Director of Operational Services seeking approval to the revised county-wide scheme. **S Bell  
388387**
- 9. BROUGHTON CONSERVATION AREA CHARACTER ASSESSMENT AND MANAGEMENT PLAN** (Pages 33 - 38)
- By way of a report by the Planning Policy Manager to consider the responses received in respect of the draft Broughton Character Assessment and Management Plan and to adopt it as Interim Planning Guidance. **R Probyn  
388430**
- 10. WARBOYS CONSERVATION AREA CHARACTER ASSESSMENT AND MANAGEMENT PLAN** (Pages 39 - 44)
- To consider a report by the Planning Policy Manager on consultation responses received in respect of the Character Assessment and Management Plan for Warboys and seeking approval for its adoption as Interim Planning Guidance. **R Probyn  
388430**
- 11. ST IVES MARKET TOWN TRANSPORT STRATEGY** (Pages 45 - 72)
- To consider the way forward for the St Ives Market Town Transport Strategy in the light of feedback received from public consultation. **S Bell  
388387**
- 12. EXCLUSION OF PRESS AND PUBLIC**
- To resolve:
- that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial affairs of a particular person (including the authority holding that information)
- 13. CONSULTANTS, HEADQUARTERS AND OTHER ACCOMMODATION PROJECT** (Pages 73 - 74)
- To consider a joint report by the Director of Central Services and Heads of Technical Services regarding proposals for savings in the cost of consultancy services.

**14. HEADQUARTERS AND OTHER ACCOMMODATION  
PROJECT: UPDATE (Pages 75 - 78)**

To consider a report by the Head of Technical Services.

Dated this 20 day of September 2006



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website –  
[www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of  
Agenda/Minutes/Reports or would like a  
large text version or an audio version  
please contact the Democratic Services Manager  
and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.*